



Clallam Conservation District

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MINUTES

Regular Monthly Meeting November 3, 2005

Minutes typed November 4, 2005

Supervisors Present: Bob Forde, Walt Forsberg, Steve Marble, Joe Murray

Associate Supervisors Present: None

Staff Present: Joe Holtrop, District Manager; Janell Kiphart, Administrative Assistant; Jennifer Coyle-Bond, Conservation Planner; Meghan Peacock, Conservation Planner; Clea Rome, Conservation Planner; Laurie Yarnes, Engineering Technician

Others present: Jim Poffell, Natural Resource Conservation Service

Joe Murray called the meeting to order at 3:00PM.

Steve Marble moved to approve the minutes from the October 4, 2005 meeting. Bob Forde seconded. Motion approved.

REPORTS

Staff Reports

Meghan Peacock – Meghan reported that she has been working on farm plans for various landowners, creating brochures for the District's farm planning and cost-sharing programs. She and Jennifer also put on a horse and livestock workshop at Freedom Farms this month. Meghan also reported that the Sadilek's alternative stock watering system is finished and working great, but that the total costs went over the amount approved by the Board in their cost-share application. She presented a PowerPoint presentation to the Board about the project. The total estimated cost of the project was \$4,292.00 at an approved cost-share rate of 67%. The total actual project cost was \$6,811.39. Therefore, the actual cost share from the District changes from \$2,876.00 to \$4,563.63, a difference of \$1,687.63.

Bob Forde moved to approve the cost overrun in the total amount of \$1,687.63 for the Sadilek's alternative stock watering system cost-share project. Walt Forsberg seconded. Motion approved.

Discussion followed on the District's cost-share program and cost-share estimates, and it was suggested that a 10% contingency be added onto cost-share applications to help avoid underestimates. Joe Holtrop suggested that the Board have more discussion on the cost-sharing program at a future meeting.

Clea Rome – Clea reported that the Natural Landscaping Short Course conducted in partnership with Peninsula College is completed. Another course will probably be held in the spring. Clea and Laurie Yarnes have been attending the Built Green Committee meetings, and have been encouraged by the community involvement in the program. Clea has also been mapping the ditch systems of the irrigation companies and districts.

Laurie Yarnes – Laurie reported that she and Meghan Peacock met with Ted Spoelstra, a landowner in the Forks area, along with representatives from Washington Department of Fish and Wildlife (WDFW), Pacific Forest Management, and the Quileute Tribe, to look at bank erosion on his property along the Sol Duc River. The District offered engineering and technical assistance if streambank stabilization measures are pursued.

Laurie also reported that the Cline/Clallam Irrigation Combo project is moving along. It will be going out to bid this year, with hopes to begin work in January. Laurie and Joe attended the Comprehensive Irrigation District Management Plan (CIDMP) funding meeting about the disbursement of \$1.5 million for piping projects. Construction on the Port Williams Reservoir project is complete. Piping is complete on a portion of the irrigation ditch on Gary Smith's property associated with the mycoremediation project.

Jennifer Coyle-Bond – Jennifer reported that she completed the Department of Ecology Centennial Clean Water fund proposal for streamside landowner outreach and Robin Hill Farm Park planning. Curtis and Kim Beus completed their final project on their cost-share application, an alternative stock watering system. Jennifer met at Pysht with Joe Murray to discuss the forestry issues. They talked about the importance of forest landowners having a plan, and that the District could help facilitate the meeting of landowners and consultants through workshops on forestry. Jennifer also reported that Bill Wheeler is coming next Monday to meet with staff to discuss a program that he would like to implement to help small forest landowners. He would like District staff to help him identify and contact small forest landowners.

Joe Holtrop – Joe passed around a letter he had drafted to Washington Department of Fish and Wildlife (WDFW) recommending removal of woody debris previously installed in Cooper Creek. The only change the Board requested was to be specific about the date the project was installed. He also mentioned that Ed Bowen has been working with Cathy Lucero on eradication on Japanese knotweed in the West end and is interested in help from the District to revegetate these areas. Joe also mentioned that he attended a Clean Water Workgroup meeting. At the meeting it was noted that the water quality in Matriotti Creek has improved significantly over the past couple of years. It was also explained that the Washington Department of Health monitors Dungeness Bay water quality and averages the results for the previous 30 samples. Because 30 samples covers a period of as much as two and one-half years, improvements in water quality in the bay may not become apparent until many months after they actually occur. A suggestion was made to obtain the data from the Department of Health and do an independent analysis.

Natural Resources Conservation Service (NRCS) Report

Jim Poffel reported that Theresa Powell is going to be requesting release from her Environmental Quality Incentives Program (EQIP) contract with no liquidated damages due to the high cost of the proposed bridge construction. Joanne Mathias completed one contract item for fencing on her EQIP contract. The streambank stabilization modifier was dropped from the 2006 EQIP Ranking form. Streambank stabilization projects tend to be quite costly, and with only \$600,000 for five counties a streambank stabilization project could use up all the funding.

Treasurer's Report

Steve Marble moved to approve the October financial report and approve for payment those checks described as 5767 to 5791 in the total amount of \$32,602.52. Bob Forde seconded. Motion approved.

Committee Reports

Forestry Committee – Jennifer Coyle-Bond and Joe Murray met, see Jennifer's staff report above.

The Board went into executive session at 4:32PM to discuss personnel matters and resumed at 4:41PM.

Steve Marble moved a step increase for Janell Kiphart from Range 44 Step B to Range 44 Step C. Bob Forde seconded. Motion approved.

Announcements/Public Comment – none

OLD BUSINESS

Grant Application Updates

- **Pioneers in Conservation grant** – Funded to do piping on a Sequim Prairie Tri Irrigation Association irrigation ditch along Priest Road and a Highland Irrigation District ditch on Maple View Farm.
- **Ecology CCWF application** – Submitted to fund streamside landowner outreach and planning for Robin Hill Farm Park. The North Olympic Peninsula Resource Conservation and Development Council has committed five hours per month as match.
- **Ecology Water Resources Infrastructure** – Submitted to pipe the Sequim Prairie Tri Irrigation Association Evans Road lateral which loses 1.6 cfs of water. It is proposed that a perforated pipe be laid in the trench with the solid pipe to help with aquifer recharge during times of high flows in the Dungeness River.

NEW BUSINESS

District Elections – Joe informed the Board that the date for the District elections must be officially set during the last quarter of the calendar year and the elections must be held during the first quarter of the year. The Board asked that Joe send out a few dates and the Board can check their calendars.

Supervisor Appointment – Joe Holtrop reported that Walt Forsberg’s term expires in March. Walt expressed interest in serving another term.

Steve Marble moved to recommend Walt Forsberg for the District supervisor position appointed by the Conservation Commission. Bob seconded. Motion approved.

Washington Department of Fish and Wildlife (WDFW) invitation for Citizens’ Advisory Group for WDFW lands planning – Joe Holtrop passed around an invitation from WDFW to serve on the Citizens’ Advisory Group to help with planning of WDF&W land. Steve Marble expressed interest in attending the first meeting.

Walt Forsberg moved that Steve Marble attend the first meeting of WDF&W Citizens’ Advisory Group for WDF&W lands planning. Bob Forde seconded. Motion approved.

Cooperator Agreements and Cost Share Applications

Fritz Hafer Cooperator Agreement – Meghan Peacock recommended approval of Fritz Hafer as a District Cooperator. Fritz has 20 acres on Gellor Road and raises horses and is interested in developing a farm plan for managing his land.

Walt Forsberg moved to approve Fritz Hafer as a District Cooperator. Steve Marble seconded. Motion approved.

Martha Collins Cooperator Agreement – Meghan Peacock recommended approval of Martha Collins as a District Cooperator. She plans to raise livestock on 15 acres on Blue Mountain Road and is interested in a farm plan.

Steve Marble moved to approve Martha Collins as a District Cooperator. Walt Forsberg seconded. Motion approved.

Sheri Pride Cooperator Agreement – Jennifer Coyle-Bond recommended approval of Sheri Pride as a District Cooperator. She has five acres on Finn Hall Road, currently has one horse and is interested in a farm plan to help her plan her land for two more horses.

Ken and Louise Sadilek Cost-Share Application – Meghan Peacock recommended approval of a cost-share application for Ken and Louise Sadilek for tree and shrub establishment along the Clallam River in an area recently disturbed by the bank stabilization project at a cost-share rate of 67 percent. The total estimated cost is \$791 and the estimated District cost is \$530. The Lower Elwha Tribe will do the site preparation, planting and maintenance.

Bob Forde moved to approve the cost-share application for Ken and Louise Sadilek at a cost-share rate of 67 percent and an estimated District cost of \$530. Steve Marble seconded. Motion approved.

Earl and Jane Radich Cost-Share Application – Meghan Peacock recommended approval of a cost-share application for Earl and Jane Radich for roof runoff management and an associated underground outlet at a cost-share rate of 33 percent and an estimated District cost of \$294. They currently have gutters on one side of their barn, but the water isn't diverted out of the area used by the horses, leading to clean water coming in contact with mud and manure.

Steve Marble moved to approve the cost-share application for Earl and Jane Radich at a 33 percent cost-share rate and an estimated District cost of \$294. Walt Forsberg seconded. Motion approved.

Review of Official Actions of Meeting

The meeting was adjourned at 5:45 PM. A tour of the new office followed the meeting.